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PRIVILEGED AND CONFIDENTIAL: This communication is intended only for the use of the addressee(s) named below and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient(s), please note that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this facsimile in error, please notify us immediately by telephone (collect), and return the original message to us at the above address via the U.S. Postal Service. Thank you.

DATE: September 9, 2002
TO: Ms. Linda Hallman
FIRM: USPTO
FAX NO: 703-305-9863
RE: U.S. Application Serial No. 09/683,375
FROM: Peter H. Priest
NO. OF PAGES: 10 including cover

NOTE: If transmission is poor, or you do not receive all pages,
please call (919) 806-1600 as soon as possible.

MESSAGE:

Dear Ms. Hallman:

In response to your phone call, I enclose a copy of our return receipt postcard showing that our response to the Notice to File Missing Parts was timely filed on March 8, 2002 and received by the U.S.P.T.O. on March 18, 2002. Copies of this postcard and the papers filed with it are submitted herewith. Please call me if you have any questions.

Very truly yours,


Peter H. Priest

PTO File

109.0025

Applicants: Womble et al.
Serial No.: 09/683,375
Filed: 12/19/2001
For: METHODS AND APPARATUS FOR PREPARATION AND
ADMINISTRATION OF TRAINING COURSES

Receipt of the following is hereby acknowledged:

1. Response to Notice to File Missing Parts of Nonprovisional Application (2 pages);
2. Copy of Notice to File Missing Parts of Nonprovisional Application (1 page);
3. Executed Declaration (1 page);
4. Recordation Form Cover Sheet (Form PTO-1595; 1 page);
5. Executed Assignment (2 pages);
6. Checks in the amount of \$130.00 and \$40.00;
7. Return-receipt postcard.

Filed by First Class Mail on March 8, 2002.



KSH

109.0025

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109.0025

PATENT

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicants: Womble et al.

Serial No.: 09/683,375

Filed: 12/19/2001

For: METHODS AND APPARATUS FOR
PREPARATION AND ADMINISTRATION
OF TRAINING COURSES

Group: 2167

Examiner: Not Yet Assigned

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to Commissioner for Patents, Washington, D.C. 20231, on the date set forth below:

Signed: 

Name: Karen S. Flynn

Date: March 8, 2002

Chapel Hill, North Carolina
March 8, 2002

Commissioner For Patents
BOX MISSING PARTS
Washington, DC 20231

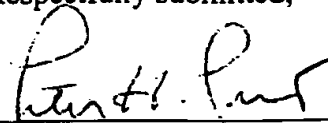
**RESPONSE TO NOTICE TO FILE MISSING PARTS
OF NONPROVISIONAL APPLICATION**

Sir:

In response to the Notice to File Missing Parts of Nonprovisional Application dated January 8, 2002, we enclose a copy of said Notice and a Declaration for the above identified case. Also enclosed is our check for \$130.00 for the large entity fee surcharge.

Although a check is being submitted herewith, Applicants respectfully request that the Commissioner charge any deficiencies or credit any overpayment to Deposit Account No. 50-1058.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Peter H. Priest", written over a horizontal line.

Peter H. Priest

Reg. No. 30,210

Priest & Goldstein, PLLC

529 Dogwood Drive

Chapel Hill, NC 27516

(919) 942-1434



UNITED STATES PATENT AND TRADEMARK OFFICE

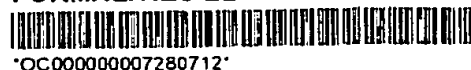
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WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/683,375	12/19/2001	Debra D. Womble	109.0025

27997
PRIEST & GOLDSTEIN PLLC
529 DOGWOOD DRIVE
CHAPEL HILL, NC 27516

CONFIRMATION NO. 7707

FORMALITIES LETTER



OC00000007280712

Date Mailed: 01/08/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

*A copy of this notice **MUST** be returned with the reply.*


Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

*Docketed
03/08/02
KSF*